

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF GALVESTON** §  
**GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12** §

The Board of Directors of Galveston County Water Control & Improvement District No. 12 (the "District") met in regular session, open to the public, at its regular meeting place inside the boundaries of the District, on May 9, 2016; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Ed Linck	President
Linda Merryman	Vice President
Nancy McDonald	Secretary
Terri Gale	Assistant Secretary
Greg Collins	Assistant Secretary

All members of the Board of Directors were present except Director Linck.

Also present were: Chris Richardson of Strawn & Richardson, P.C.; Ed Holdgraf and Kim Humphreys of Municipal District Services, LLC; Michelle Lofton of ETI Bookkeeping Services; Wallace Trochesset, of LJA Engineering; and Scott Gale, Peyton Lumpkin, Doug Meisinger and Shelia Thorne, residents.

Whereupon, the Vice President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. PUBLIC COMMENTS.** Shelia Thorne thanked the former and future Board members and noted the voters have spoken. She asked the Board to be forward-thinking as they represent the community.

2. **BOARD MEMBER ANNOUNCEMENTS.** Director Gale congratulated Mr. Meisinger and Mr. Lumpkin on their election to the Board of Directors. She thanked Greg Collins for his faithful service to the community.

3. **MEETING MINUTES.** The Board considered the minutes for the meeting of April 11, 2016. Following further discussion, it was moved by Director Gale and seconded by Director Collins that the minutes be approved, which motion passed unanimously, 4-0.

4. **BOOKKEEPER'S REPORT.** Michelle Lofton presented the bookkeeper's report, a copy of which is attached as Exhibit "A". She reviewed the use of bond proceeds and the budget. The Board reviewed the checks, investments, budget, and energy usage for the past month.

Following further discussion, it was moved by Director Gale and seconded by Director McDonald that the bookkeeper's report, and those checks as listed thereon be approved, which motion passed unanimously, 4-0.

5. **OPERATOR'S REPORT.** Ed Holdgraf presented the operator's report, a copy of which is attached as Exhibit "B". There were 1,695 customer connections. He stated the wastewater treatment plant experienced no permit excursions and operated at 56.2% of capacity. Water accountability was at 95.4%. He reviewed the preventative maintenance schedule.

Mr. Holdgraf described a problem at the lift station on the Boardwalk; a rental pump had to be used. He stated all is working well now; it will take about 3 weeks for the pump to be repaired and returned to service. Mr. Holdgraf noted the GCWA has plenty of water for the summer. He stated the "chlorine burnout" was completed with no customer complaints. He stated there was a customer complaint regarding a meter reading of 74,000 gallons, but the meter tested correctly. He stated this could have been theft, as the customer was out of town; the customer received a payment plan.

Following further discussion, it was moved by Director Gale and seconded by Director Collins that the operator's report be approved, along with the items presented, which motion carried unanimously, 4-0.

6. **CONSUMER CONFIDENCE REPORT.** Mr. Holdgraf presented and reviewed the Consumer Confidence Report, noting the District's water tested within all required limits. Following further discussion, it was moved by Director Gale and seconded by Director McDonald that the Consumer Confidence Report be approved, along with the items presented, which motion carried unanimously, 4-0.

7. **ONLINE BILLING MATTERS.** The Board tabled this item.

8. **ENGINEER'S REPORT.** Wallace Trochesset presented the engineer's report, a copy of which is attached as Exhibit "D". He presented Pay Estimate #3 for Lazy Bend Waterline construction, in the amount of \$66,660.59. He presented Pay Estimate #1 in the amount of \$70,206.84 and Change Order #2 in the amount of \$4,089 (for the fence), both regarding the Lift Station Rehabilitation on FM 2094.

Following further discussion by the Board it was moved by Director Collins and seconded by Director Gale that the engineer's report be approved along with the items presented; the motion passed unanimously, 4-0.

9. **KVFD REPORT.** Director Gale reviewed the report for the KVFD from April. There were 70 total calls, with 53 being for EMS. She noted the ISO review is coming soon, and it will be done at no cost by the Fire Chief's Academy. Director Merryman noted the KVFD was instrumental in its assistance with the unfortunate passing of a long-time Clear Lake Shores resident, and she thanked them for their faithful service.

10. **TAX COLLECTIONS REPORT.** Director Merryman reviewed the April reports for tax collections by Galveston County Tax Assessor/Collector Cheryl Johnson. The reports demonstrated tax collections in excess of 93%.

11. **ADJOURNMENT.** The Board conducted a short executive session to confer with its attorney from 7:40 to 7:50 p.m. There being no further business, it was moved and seconded and unanimously carried that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 13th day of June, 2016.



*Sherry McDonald*  
Secretary