

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF GALVESTON §

GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12 §

The Board of Directors of Galveston County Water Control & Improvement District No. 12 (the "District") met in regular session, open to the public, at its regular meeting place inside the boundaries of the District, on June 11, 2018; whereupon, the roll of the members of the Board of Directors was called, to-wit:

Theresa L. Gale	President
Linda Merryman	Vice President
Nancy McDonald	Secretary
Doug Meisinger	Assistant Secretary
Peyton Lumpkin	Assistant Secretary

All members of the Board of Directors were present except Directors Gale and Merryman.

Also present were: Chris Richardson of Strawn & Richardson, P.C.; Ed Holdgraf and Johnny Bellamy of Municipal District Services, LLC; Kandy Pfeffer of ETI Bookkeeping Services; and Wallace Trochesset of LJA Engineering; also, Glen Gordy, resident.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting was given in compliance with the law.

- 1. PUBLIC COMMENTS.** There were no public comments.
- 2. QUALIFY DIRECTORS AND ELECTION OF OFFICERS.** Chris Richardson stated after each Directors election, the candidates receive a Certificate of Election and execute their Statements of Elected Officer and the Oaths of Office, and the Board considers the election

election of officers. Director Richards executed the Statement of Elected Officer and Oaths of Office for the term beginning May, 2018 and ending May, 2022; Director Gale was absent. The Board tabled the election of officers.

3. **MINUTES.** The Board considered the minutes for the meetings of May 14 and May 16 (Election Canvass), 2018. Following discussion, it was moved by Director Meisinger and seconded by Director Lumpkin that the minutes be approved, which motion passed, 4-0.

4. **BOOKKEEPER'S REPORT.** Kandy Pfeffer presented the bookkeeper's report, a copy of which is attached as Exhibit "A". She reviewed the use of bond proceeds and other matters in her report. The Board reviewed the checks, investments, budget, and energy usage for the past month.

Following further discussion, it was moved by Director Meisinger and seconded by Director Lumpkin that the bookkeeper's report, and those checks as listed thereon be approved, along with the items discussed, which motion passed unanimously, 4-0.

5. **OPERATOR'S REPORT.** Ed Holdgraf presented the operator's report, a copy of which is attached as Exhibit "B". There were 1,748 customer connections. Water accountability was at 83.5%; the wastewater treatment plant reported no permit excursions and ran at 44% of capacity. Mr. Holdgraf reviewed the preventative maintenance schedule. He reported Acclaim Energy had run the generators at the District's facilities for about 4.5 hours this month, per their agreement, which is designed to spare energy at peak times on the power grid.

Following further discussion, it was moved by Director Meisinger and seconded by Director Lumpkin that the operator's report be approved, along with the items presented, which motion carried unanimously, 4-0.

6. **ENGINEER'S REPORT.** Wallace Trochesset presented the engineer's report, a copy of which is attached as Exhibit "C". He discussed the TxDOT requirement for casing of the

District lines at five existing crossings of SH 146; he stated he has located 4 of the 5 crossings on the East side of the highway and 1 on the West. He discussed the Sanitary Control Easements for the Interruptible Service Well. He discussed the expansion of the wastewater treatment plant and stated he would be re-routing the sewer outfall pipe. He stated EVOQUA has a new contract for execution, for the odor control chemical at the plant; the Board approved the contract. Mr. Trochesset discussed a request from the Boardwalk for the District to install and maintain certain odor control equipment and chemicals at Lift Station K (next to Starbucks) at cost of \$1200 for installation and \$3400 monthly. The Board tabled the request from the Boardwalk. Mr. Trochesset discussed the cost sharing agreement for CWS Retail and stated the calculations are for a cost of \$27,047.72 per acre. Mr. Trochesset stated MUD 51 has easements which are no longer needed and can be abandoned; the Board approved execution of the abandonment.

Mr. Trochesset discussed requests for capacity. Jason Montegut requested 1 connection for 709 Bradford; Laura Broussard requested 1 connection for 919 Dogwood; Robert Avery requested 10 connections for McDonald's on FM 518 (subject to the CWS Cost Sharing Agreement); Robert Avery requested 2 connections for Autozone on FM 518 (also subject to the cost sharing agreement); Frank Ball requested 12 connections for one buildings on West 5th St. and two buildings on West 7th St.; all of which were approved by the Board.

The Board decided to table consideration of the request for the allocation of 100 connections for Chris Gant at Cien St. and Kipp, and of the request for allocation of 75 connections for a hotel at 1729 Solomon from Zia Mohammadi.

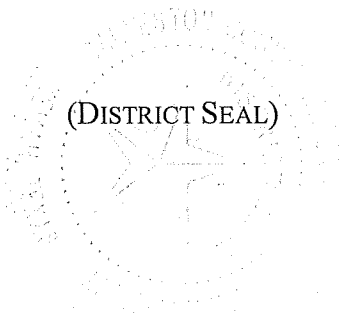
Following further discussion by the Board it was moved by Director Meisinger and seconded by Director Lumpkin that the engineer's report be approved along with the items presented; the motion passed 5-0.

7. **TAX COLLECTOR REPORTS.** The Board reviewed the reports from the Galveston County Tax Assessor/Collector from May, 2018.

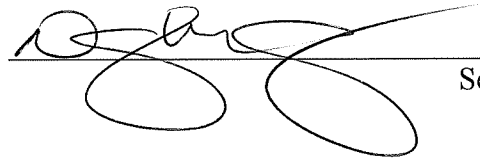
8. **KVFD REPORT.** Director Lumpkin presented the Fire Department Report. There were 70 total calls; 51 of them were for EMS and 19 were fire calls. There was 1 mutual aid call.

9. **ADJOURNMENT.** There being no further business, it was moved, seconded and unanimously carried that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 9th day of July, 2018.



gcwcid12/minutes/2018.06.11


Secretary