

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF GALVESTON** §  
**GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12** §

The Board of Directors of Galveston County Water Control & Improvement District No. 12 (the “District”) met in regular session, open to the public, at its regular meeting place inside the boundaries of the District, on July 9, 2018; whereupon, the roll of the members of the Board of Directors was called, to-wit:

Theresa L. Gale	President
Nancy McDonald	Secretary
Doug Meisinger	Assistant Secretary
Peyton Lumpkin	Assistant Secretary
Ronald Richards	Director

All members of the Board of Directors were present except Director McDonald.

Also present were: Chris Richardson of Strawn & Richardson, P.C.; Ed Holdgraf and Johnny Bellamy of Municipal District Services, LLC; Kandy Pfeffer of ETI Bookkeeping Services; and Wallace Trochesset of LJA Engineering; Bill Monacelli, developer; also, Glen Gordy, and Teresa Vasquez-Evans, residents.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting was given in compliance with the law.

- 1. PUBLIC COMMENTS.** There were no public comments.
- 2. QUALIFY DIRECTOR AND ELECTION OF OFFICERS.** Chris Richardson stated after each Directors election, the candidates receive a Certificate of Election and execute

their Statements of Elected Officer and the Oaths of Office, and the Board considers the election of officers. Director Gale executed the Statement of Elected Officer and Oath of Office for the term beginning May, 2018 and ending May, 2022. Mr. Richardson discussed the required training for new directors regarding Open Meetings and Open Records. Mr. Richardson stated Director McDonald had announced her intention to resign from the Board of Directors.

The Board discussed Election of Officers. It was moved by Director Meisinger and seconded to Director Lumpkin to elect Director Gale as President, which motion passed unanimously, 4-0. It was moved by Director Richards and seconded to Director Gale to elect Director Lumpkin as Vice President, Director Meisinger as Secretary, and Director Richards as Assistant Secretary and Liaison to the Kemah Volunteer Fire Department/ESB, which motion passed unanimously, 4-0.

**3. MINUTES.** The Board considered the minutes for the meeting of June 11, 2018. Following discussion, it was moved by Director Lumpkin and seconded by Director Meisinger that the minutes be approved, which motion passed, 4-0.

**4. BOOKKEEPER'S REPORT.** Kandy Pfeffer presented the bookkeeper's report, a copy of which is attached as Exhibit "A". She reviewed the use of bond proceeds and other matters in her report. The Board reviewed the checks, investments, budget, and energy usage for the past month. Director Richards stated he would like to see more of the District's money moved to the higher-interest bearing account in TexPool.

Following further discussion, it was moved by Director Meisinger and seconded by Director Richards that the bookkeeper's report, and those checks as listed thereon be approved, along with the items discussed, which motion passed unanimously, 4-0.

**5. OPERATOR'S REPORT.** Ed Holdgraf presented the operator's report, a copy of which is attached as Exhibit "B". There were 1,746 customer connections. Water accountability

was at 84%; the wastewater treatment plant reported no permit excursions and ran at 45.5% of capacity. Mr. Holdgraf reviewed the preventative maintenance schedule. He reported the fire hydrant on South Kemah Drive had been damaged and must be replaced.

Following further discussion, it was moved by Director Lumpkin and seconded by Director Meisinger that the operator's report be approved, along with the items presented, which motion carried unanimously, 4-0.

**6. INTERLOCAL AGREEMENT – WATER WISE.** The Board considered approval of an interlocal agreement with Harris Galveston Subsidence District for participation in the Water Wise program; the program entails sponsoring education materials for the local elementary school. Following further discussion by the Board it was moved by Director Meisinger and seconded by Director Richards that the interlocal agreement with HGSD be approved; the motion passed unanimously, 4-0.

**7. ENGINEER'S REPORT.** Wallace Trochesset presented the engineer's report, a copy of which is attached as Exhibit "C". He discussed the TxDOT requirement for casing of the District lines at five existing crossings of SH 146; he stated he is still working to locate all the crossings. He discussed the Sanitary Control Easements for the Interruptible Service Well; he stated he would advertise the project while the waiver of the easement for the Elk's Lodge is reviewed by the TCEQ.

Mr. Trochesset discussed the expansion of the wastewater treatment plant, which is on hold while the TCEQ reviews the "major amendment". He stated the sewer outfall pipe would have to be upgraded to a 36" line.

Mr. Trochesset presented the previously approved EVOQUA odor control contract for execution. Mr. Trochesset discussed a request from the Boardwalk for the District to install and maintain certain odor control equipment and chemicals at Lift Station K (next to Starbucks).

Director Gale suggested Mr. Trochesset should ask if the Boardwalk would pay for installation and maintenance.

Mr. Trochesset discussed requests for capacity. Mr. and Mrs. Quaranto requested one connection for a single-family residence on Pine Street, which was approved by the Board.

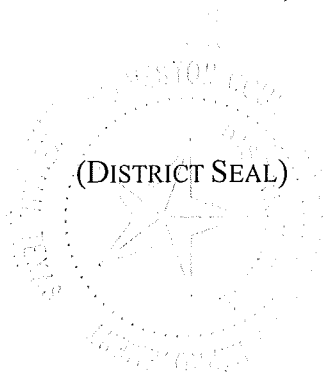
Following further discussion by the Board it was moved by Director Meisinger and seconded by Director Gale that the engineer's report be approved along with the items presented; the motion passed 4-0.

**8. TAX COLLECTOR REPORTS.** The Board reviewed the reports from the Galveston County Tax Assessor/Collector from June, 2018; the District was 97.29% collected for 2017 taxes.

**9. KVFD REPORT.** Director Lumpkin presented the Fire Department Report. There were 55 total calls; 40 of them were for EMS and 14 were fire calls. There was one marine aid call.

**10. ADJOURNMENT.** There being no further business, it was moved by Director Lumpkin, seconded by Director Richards and unanimously carried that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 13th day of August, 2018.



gcwcid12/minutes/2018.07.09

A handwritten signature in black ink, consisting of several loops and flourishes, positioned above a horizontal line.

Secretary