

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §

**COUNTY OF GALVESTON** §

**GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12** §

The Board of Directors of Galveston County Water Control & Improvement District No. 12 (the "District") met in special session, open to the public, at its regular meeting place inside the boundaries of the District, on September 30, 2019; whereupon, the roll of the members of the Board of Directors was called, to-wit:

Matthew D. Wiggins	President
Peyton Lumpkin	Vice President
Doug Meisinger	Secretary
Ronald M. Richards	Assistant Secretary
Paul B. Boswell	Director

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Johnny Bellamy of Municipal District Services, LLC; Brent Hahn and Steve Ruthstrom of KVFD; Terri Gale, Mayor of the City of Kemah; Wayne Dolcefino of Dolcefino Consulting; and Kurt and Terry Otten, District residents.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. KVFD CONTRACT; KVFD VEHICLES; KVFD ASSESSMENT FEE.** The Board discussed the KVFD agreements for vehicles. Brent Hahn stated the vehicle titles are not at KVFD. John Bellamy stated that he has looked at the operations office. Director Wiggins stated

that we need to locate the vehicle titles. He also stated that the County takes of the EMS from CLEMC tomorrow at 7:00 a.m. The Board next discussed the KVFD Assessment Fee. Director Wiggins stated it produces \$125,000 in budgeted annual revenue, and he located \$10,000 more per month in underbilled commercial accounts. He noted it is still not enough revenue to staff what we have. We need to need lower overhead and have more volunteers. Director Wiggins stated the assessment fee will remain \$10.00. Director Boswell asked where the additional \$10,000 per month came from. Director Wiggins stated that some businesses were assessed only \$10.00 per month instead of by the square foot. Mr. Bellamy stated he obtained the square foot amounts from GCAD, Google Earth and the KVFD. The Board reviewed a comparison of the commercial properties with current unit/charges to updated unit/charges. Terri Gale asked how to handle this going forward. Director Wiggins stated the Board will evaluate the commercial properties at the time service is approved and begins.

**2. DISCUSS AND AMEND RATE ORDER.** Director Wiggins proposed to add RV park hookups, cabins, villas, kitchen, etc. to the definition of “unit” in Appendix A to the Rate Order. Following discussion, it was moved by Director Meisinger, seconded by Director Lumpkin to amend the Rate Order to include the definition of “unit” in Appendix A, which motion carried unanimously, 5-0. A copy of the Rate Order is attached as Exhibit “A”.

Director Wiggins also discussed a possible fire impact fee of \$1,000 for each new commercial connection outside of the District as of January 1, 2020. He also proposed a density impact charge of \$5.00 more per 1,000 gallons than the existing customers. Director Wiggins stated the District is looking at \$50,000 a year to reserve water from GCWA with no timeline or guarantee. He also stated the District has reached it’s capacity in the GCWA Water Plant, and there is a need to find a way to obtain more from GCWA; a re-rate might supply another 200 connections. Director Wiggins expressed the Board is trying to find long-term solutions.

3. **ADJOURNMENT.** There being no further business, it was moved by Director Richards, seconded by Director Meisinger which motion passed unanimously, 4-1 with Director Wiggins opposed.

*PASSED, ADOPTED and APPROVED* this 21st day of October, 2019.

(DISTRICT SEAL)

govcid12/minutes/2019.09.30

  
Secretary